



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Gümüşhane Üniversitesi (Gumushane University)	TR GUMUSHA01	Assist. Prof. Dr. Mustafa ÜNVER- Erasmus Institutional Coordinator  Nazlı AYKAN- Erasmus Specialist  <a href="mailto:erasmus@gumushane.edu.tr">erasmus@gumushane.edu.tr</a>  <a href="tel:+9004562337558">Tel/ Fax: +90 0456 233 75 58</a>  International Relations Office Bağlarbasi Mh.	obs.gumushane.edu.tr /oibs/bologna/  (Bologna Section)

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		29100/ GUMUSHANE	
Department of Jeological Engineering		Assoc. Prof. Dr. Ferkan SİPAH- Head of the Department ferkansipahi@gmail.com	<a href="http://jeoloji.gumushane.edu.tr/2/en/">http://jeoloji.gumushane.edu.tr/2/en/</a>
Uniwersytet Wrocławski	<b>PL WROCLAW 01</b>	Institutional Coordinator: Barbara Skalacka-Harrold International Office Pl. Uniwersytecki 1 50-137 Wrocław, Poland Tel: +48 71 3752 705 Fax: +48 71 3752 211 <a href="mailto:barbara.skalacka@uni.wroc.pl">barbara.skalacka@uni.wroc.pl</a>  Departmental Coordinator: <b>Dr hab. Jacek Gurwin</b> <a href="mailto:jacek.gurwin@ing.uni.wroc.pl">jacek.gurwin@ing.uni.wroc.pl</a> +48713759242	International Office: <a href="http://www.international.uni.wroc.pl">www.international.uni.wroc.pl</a>  courses in English: <a href="https://international.uni.wroc.pl/en/study-english/programs-english">https://international.uni.wroc.pl/en/study-english/programs-english</a>
[...]			

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR GUMUSHA01	PL WROCLAW 01	07.03	Jeological Engineering	1st	2/10	

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL WROCLAW 01	TR GUMUSHA01	07.03	Jeological Engineering	1st	2/10	
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[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR GUMUSHA0 1	PL WROCLAW 01	06.01	Mechanical Engineering	2/7	2/7
PL WROCLAW 01	TR GUMUSHA0 1	06.01	Mechanical Engineering	2/7	2/7

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
TR GUMUSHA01		Turkish	English	English: B1	English: B1
PL	Geology	Polish	English	B2	B2

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

WROCLAW01					
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### PL WROCLAW 01:

#### STUDENTS

- Nominations  
Student nominations should be sent (e-mail) by the Partner University to Ms. Barbara Pietrzekiewicz [barbara.pietrzekiewicz@uni.wroc.pl](mailto:barbara.pietrzekiewicz@uni.wroc.pl) , responsible for incoming students, before 1st June (winter semester) and 15<sup>th</sup> October (summer semester)
- Application procedure  
All the nominated students should create an on-line account and follow the instructions to prepare the required documents (application form, learning agreement, copy of the passport, English language confirmation, ID photograph) which should be sent to the International Office of UWr before 15<sup>th</sup> June (winter semester) and 31<sup>st</sup> October (summer semester)

Detailed information about the procedure:

<https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/application-forms-and-deadlines>

#### DISABLED

The University of Wrocław can offer some assistance to students/staff with disabilities, although the structure and the position of the university buildings may occur difficulties for students with serious mobility problems. Limited number of rooms suitable for disabled can be offered in one of the student houses. Disabled students interested to study at the University of Wrocław should contact the International Office before starting the application procedure to make sure if all the necessary assistance can be provided.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR GUMUSHA01	15.6(applications deadline)	15.11(applications deadline)
<b>PL WROCLAW 01</b> Nominations from Partner University: Applications:	1 <sup>st</sup> June 15 <sup>th</sup> June	15 <sup>th</sup> October 31 <sup>st</sup> October

*[\* to be adapted in case of a trimester system]*

- The receiving institution will send its decision within **5** weeks.
- A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

**PL WROCLAW 01:** Transcripts of records are issued by the International Office immediately after the examination period and handed to the incoming students before their departure.

- Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### **University of Gumushane:**

Turkish Grading System		ECTS Grading System
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<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

81-100	AA	A
76-80	BA	B
70-75	BB	C
60-69	CB	D
50-59	CC	E
45-49	DC	Prohibition
40-44	DD	F
30-39	FD	F
0-30	FF	F

**PL WROCLAW 01:**

<https://international.uni.wroc.pl/en/courses/grading-scale>

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR GUMUSHA01	See first page of this agreement – part A	<a href="http://int.gumushane.edu.tr/">http://int.gumushane.edu.tr/</a>
<b>PL WROCLAW 01</b>		<a href="https://international.uni.wroc.pl/en/study-english/practical-information/visa">https://international.uni.wroc.pl/en/study-english/practical-information/visa</a>

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR GUMUSHA01	See first page of this agreement – part A	<a href="http://int.gumushane.edu.tr/">http://int.gumushane.edu.tr/</a>
<b>PL WROCLAW 01</b>	See first page of this agreement – part A	<a href="https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance">https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance</a>

#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

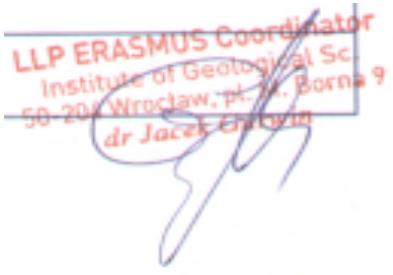
Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR GUMUSHA01	See first page of this agreement – part A	<a href="http://int.gumushane.edu.tr/">http://int.gumushane.edu.tr/</a>
<b>PL WROCLAW 01</b>	See first page of this agreement – part A	<a href="https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation">https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation</a>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution [Erasmus code]</b>	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>8</sup></b>
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<sup>8</sup> Scanned signatures are accepted

<p>TR GUMUSHA01</p>	<p>Assist. Prof. Dr. Mustafa ÜNVER- Erasmus Institutional Coordinator</p>		
<p><b>PL WROCLAW 01</b></p>	<p><u>Departmental Co- ordinator:</u> <b>Dr hab. Jacek Gurwin, PhD.</b></p>		 <p>LLP ERASMUS Coordinator Institute of Geological Sc. 50-204 Wrocław, pl. M. Borna 9 dr Jacek Gurwin</p>